

## Online Service Registration Form - Backflow

The purpose of this form is to register or remove registration details for licensed users to enable reporting of backflow prevention testing criteria utilising the software service; Onsite Management App (OMA).

The Plumbing Company/Business is responsible for protecting the service information available by providing Gympie Regional Council (Council) information when a change of service person occurs or representative of the company no longer represents the company. A change of registration form is required to be completed and submitted (email format is preferred) to Council when details change.

The *Plumbing and Drainage Regulation 2019* (PDR) requires the person who inspects or tests a backflow prevention device to provide Local Government with a report. The software service is a tool used to provide Local Government, the owner of the device and the licensed person a report of the backflow device undertaken by the endorsed plumber. If the owner has no e-mail address to receive the report, then the licensed person is required to print and provide the owner the report as required by the Regulation.

In order to register and gain access to the software service, the plumbing Company/ Business is required to provide Council with the licensed person's name and licence details for employees or contractors of that company who will carry out inspecting/testing on behalf of the company.

All information retained by Council is required to comply with Council's Privacy Statement:

Gympie Regional Council collects personal information where it is directly related to a function or activity of Council and where the collection of such information may be reasonably considered as necessary for that purpose. It will only use personal information for that purpose, and will not disclose it, except as permitted under the *Information Privacy Act 2009*.

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**Name of the Plumbing company/business:**

- Initial registration (representative of the company or business).
- Removal of company/business service person or representative no longer representing the company/business.

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Name of licensed person:

Signature:

Plumber/ backflow endorsed licence number:

Phone number and Email:

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Name of licensed person:

Signature:

Plumber/ backflow endorsed licence number:

Phone number and Email:

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