**Survey Plan Sealing Request**

**Applicant Details**

|  |  |  |
| --- | --- | --- |
| **Company Name:** |  | |
| **Contact Name:** |  | |
| **Postal Address:** |  | |
| **Suburb / Postcode:** | Suburb: | Postcode: |
| **Contact Phone:** |  | |
| **Mobile Phone:** |  | |
| **Email Address:** |  | |

**Development Approval Details**

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| --- | --- |
| **Development Approval No:** |  |
| **Related Approval No:** |  |
| **Proposed Survey Plan No:** |  |
| **Stage Number:** |  |
| **Estate Name:** |  |
| **No. of Proposed Lots:** |  |

**Property Details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Street Address:** | **Suburb** | **Postcode** | **Lot No.** | **Plan No.** |
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| **LODGEMENT CHECKLIST** | |
| **Prior to lodging the plan sealing request, please ensure you have:** | |
|  | Satisfied all conditions of the Development Approval(s) and provided evidence of compliance with each condition. *(not including conditions for works subject to bonding)* |
|  | Provided the original Subdivision Plan and three (3) A3 size copies. |
|  | Provided associated documents *(EG: Easement Documents/Community Management Statement).* |
|  | Made payment for the Survey Plan Sealing Request. |

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| ***Office Use Only***  **Receipt No:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date Received:** \_\_\_\_/\_\_\_\_/\_\_\_\_\_\_ **Fees Paid:** $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   * All necessary information, documentation and fees received for lodgement. * Documentation supplied is not bent or creased*. If damaged, please detail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*   Customer Service Officer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

*PRIVACY STATEMENT: Gympie Regional Council collects personal information where it is directly related to a function or activity of Council and where the collection of such information may be reasonably considered as necessary for that purpose. It will only use personal information for that purpose, and will not disclose it, except as permitted under the Information Privacy Act 2009.*