

**Performing a Prescribed Activity in a  
Local Government Controlled Area  
Permit Application**

**Gympie Regional Council Local Law No. 1 and Subordinate Local Law No. 1**

**1. Applicant details – MUST BE REGISTERED OWNER OF THE PROPERTY**

Surname		Given names	
Postal address			
Suburb		State	Postcode
Business phone	A/H phone		Mobile
Email address			Fax

**2. Contractor details – IF USING A CONTRACTOR FOR PROPOSED WORKS**

Business name			
Postal address			
Suburb		State	Postcode
Preferred contact person			
Business phone	Alternate phone		Mobile
Email address			Fax
Copy of contractor's Public Liability Certificate of Currency (\$20m) attached			<input type="checkbox"/> Yes

**3. Details of proposed work - ATTACH MAP IF REQUIRED**

Location:
Proposed work:

**4. The following documentation must be provided in order for application to be considered**

- Copy of applicant/contractor's Certificate of Currency (Public Liability Insurance) minimum \$20 million (20,000,000) noting Gympie Regional Council as an interested party against any claims and covering the nature strip area.
- Payment of fee – (As set by Council's Fees and Charges - \$195 per hour or part thereof of officer time)
- Bond – POA

**The following documentation may be provided if known**

- Customer request reference number CRM No. \_\_\_\_\_

**5. Bond**

**A bond of \$\_\_\_\_\_ will apply. Please complete payment details over page. Conditional approval will be granted after receipt of fee and bond.**

## 6. Declaration of applicant

I/We Agree to comply with all Gympie Regional Council local laws and/or all other statutes and agree to pay all costs associated with the reinstatement of any damage caused to council infrastructure or other public utilities as a result of the proposed activities associated with the application. This includes all work carried out on the applicant's behalf by any agent, sub-contractor manufacture or others engaged to deliver remove or carryout any part of the proposed work.

I/We declare that we have appropriate public liability insurance that will cover the activity that is the subject of this application and undertake to maintain appropriate cover where required by the permit conditions.

## 7. Payment options

Applications can be made either in person at 29 Channon Street, Gympie (8:30am – 4:30pm) or via email to [regulatoryservices@gympie.qld.gov.au](mailto:regulatoryservices@gympie.qld.gov.au). Invoices are issued to applicants upon receipt of the application and payment can be made online at: [payments.gympie.qld.gov.au](http://payments.gympie.qld.gov.au)

Is a receipt required?                      • Yes                      No

I/We agree to indemnify, release and discharge the Gympie Regional Council against any loss, damage or expense (including all legal costs), arising from any claim, demand, action, suit or proceeding that may be made or brought by any person against council as a direct result of the proposed work.

I/We, the applicant, declare that the above information is correct in all respects, at the time of lodgement of this application with the Gympie Regional Council. Should any of the details given in relation to this application be changed in the future, the applicant shall advise Gympie Regional Council in writing prior to any such change being implemented.

Signature OF REGISTERED OWNER OF PROPERTY

Date

## OFFICE USE ONLY

Application no.	Amount paid \$	Date paid	Receipt no.	Initial	Date stamp
BAGS no.	Amount paid \$	Date paid	Receipt no.	Initial	Date stamp